

**Title I Parent Advisory Committee  
June 5, 2023 at 1 PM**



**Presenter:** Sara Briggs, State and Federal Programs Coordinator

**Purpose:** To ensure compliance with Federal Title I requirements.

Topic	Link	Notes
<b>Welcome</b>	Please click on the sign in sheet below and sign in, thank you. <a href="#">W Sign-In Sheet.docx</a>	Sara Briggs (979) 730-7000 <a href="mailto:sara.briggs@brazosportisd.net">sara.briggs@brazosportisd.net</a>
<b>Power Points</b>	<a href="#">Powerpoint Presentation</a> <ul style="list-style-type: none"> <li>Title I Funding &amp; Expenditures</li> </ul> <a href="#">2023 District Comprehensive Needs Assessment Power Point</a>	<b>Title I, Part A Program Requirements:</b> <ul style="list-style-type: none"> <li><b>Element 1:</b> <ul style="list-style-type: none"> <li>Comprehensive Needs Assessment</li> </ul> </li> <li><b>Element 2:</b> <ul style="list-style-type: none"> <li>Campus Improvement Plan</li> </ul> </li> <li><b>Element 3:</b> <ul style="list-style-type: none"> <li>Parent &amp; Family Engagement</li> <li>Annual Title I Parent Information Meeting</li> <li><b>Title I Funding Parental &amp; Family Engagement Policy</b> <ul style="list-style-type: none"> <li><b>Evaluation</b></li> <li>PFE Survey</li> </ul> </li> <li>School-Parent Compact</li> <li>Annual Staff Development for Parent &amp; Family Engagement</li> </ul> </li> <li>Services to <b>homeless</b> students</li> <li>Services to <b>migrant</b> students</li> <li>Services to <b>foster care</b> students</li> <li>McKinney-Vento Posters</li> <li>Migrant Education Posters</li> </ul>
<b>Evaluation over Policy</b>	<a href="#">Parent &amp; Family Engagement Policy</a> <ul style="list-style-type: none"> <li><a href="#">Utilizing the evaluation checklist</a>, and the 2023-2024 District PFE policy, please provide feedback on recommended revisions</li> </ul> <a href="#">District Parent &amp; Family Engagement Policy Evaluation/Recommendations</a>	
<b>Reminders</b>	Review and revise in consultation with parents & staff: <ol style="list-style-type: none"> <li>School-Parent Compact                             <ul style="list-style-type: none"> <li>TEA Resource for School-Parent Compact review                                     <ul style="list-style-type: none"> <li><a href="#">Documentation &amp; Evaluation checklist</a></li> </ul> </li> </ul> </li> <li>Parent &amp; Family Engagement Policy                             <ul style="list-style-type: none"> <li>TEA Resource for Campus Level Policy review                                     <ul style="list-style-type: none"> <li><a href="#">Campus PFE Policy Checklist</a></li> </ul> </li> </ul> </li> <li>Title II, Part A Survey                             <ul style="list-style-type: none"> <li><a href="#">Title II Survey Link</a></li> </ul> </li> </ol>	
<b>Resources:</b>	<a href="#">Free Toolkit and Print Resources</a> <a href="#">BISD Parent &amp; Family Engagement Title I Statewide Initiative (Region 16)</a> <a href="#">Title I Capacity Building Initiative (Region 10)</a> <a href="#">The Parent and Family Engagement Connection</a>	
<b>Questions &amp;/or Concerns</b>		

Meeting Minutes:

**Topics Discussed:**

PowerPoints were presented:

Funding & Spending - Committee members were asked to provide feedback, suggestions or ideas for utilizing Title I funds at the District and Campus levels utilizing the Feedback link listed on the agenda in the “Planning” section.

- Feedback results: Title I, Part A Funding
- Title II Survey Link

District Parent and Family Engagement Policy - The current District PFE Policy was reviewed. Committee members were asked to utilize the 2023-2024 District Parent & Family Engagement (PFE) Policy (Spanish), and the evaluation checklist, to further review the policy and provide feedback on any recommended revisions. Committee members were provided with the District PFE Policy Evaluation / Recommendations link listed in the “Evaluation” section to post their recommendations.

- Evaluation/Feedback results: District PFE Policy Evaluation/Recommendations

Reminders & Resources - Required documentation and deadlines were reviewed (i.e.: Evidence of meetings held, updated Parent & Family Engagement Policy and School-Parent Compact), and resources were shared with the committee.